

## MINUTES – BOARD OF HEALTH

Date: December 4, 2017

Place: Town Office Building

Present: Caitlyn Rock, Ken Kushi, Stephen Ball-Health Agent

Absent: Kristy Paciorek

6:03PM– Meeting called to order.

Mr. Kushi Motion to table acceptance of the Minutes of October 23, 2017 and November 6, 2017 until full board is available to review and vote, Second Ms. Rock, Vote 2-0 to table October 23, 2017 Minutes.

### OLD BUSINESS

None

### NEW BUSINESS

- Reviewed and signed all 2018 Food Permits, Catering Licenses and Tobacco permits.
- Reviewed Contract Agreement between the Town of Greenfield Health Department and the Town of Sunderland Board of Health. Motion Mr. Kushi to accept contract as presented, Second Ms. Rock, Vote 2-0; Ms. Rock will sign the agreement as Chair of the Board of Health.
- Reviewed Tobacco Coalition Municipality Agreement which will be managed through the Town of Greenfield's Health Department. Motion Mr. Kushi to accept Tobacco Coalition Contract with the Town of Greenfield, Second Ms. Rock, Vote 2-0. Ms. Rock will sign the agreement as Chair of the Board of Health.

### HEALTH AGENT UPDATES

Mr. Ball reports that all food establishment inspections will be completed by December 5, 2017.

### HOUSING AGENT UPDATES

Candidates were interview for the vacant Housing Health Agent position.

Next Board of Health Meeting is scheduled for **January 22, 2018**.

Motion by Mr. Kushi to adjourn meeting at 7:56PM, Second Ms. Rock, Vote 2-0.

Respectfully submitted,



Caitlyn Rock, Chair and  
Recording Secretary